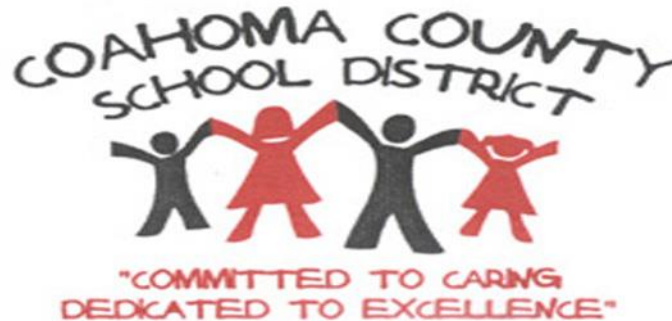


REQUEST FOR PROPOSALS
TELECOMMUNICATIONS (WAN SERVICES)
for Coahoma County School District



Coahoma County School District
Technology Department
1555 Lee Drive
PO Box 820
Clarksdale, MS 38614

Contact: Anthony Dixon
Telephone: (662) 624-5448
Fax: (662) 624-5512
E-mail: adixon@coahoma.k12.ms.us

December 14, 2016

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Subject:

RFP is for a 5 year contract for Fiber Optic WAN Services to connect schools in the Coahoma County School District to their internet connection at the Coahoma County School District Central Office.

Purpose:

Proposals are being sought by the Coahoma County School District for the purpose of securing the most cost efficient way of connecting our schools and remote buildings to our District's Internet connection in order to provide Internet access to all of our district's students and staff. The contract resulting from this RFP will have a price redetermination to be negotiated between the second and third years of the contract and again between the fourth and fifth years of the contract.

Background:

Our District's students, teachers, staff and administrators are using more and more resources that require Internet access. The purpose of this RFP is to explore the various options currently supported through the E-Rate program and its Category 1 services.

General Requirements:

The Internet connection for the Coahoma County School District is located at the district's central office. (See Appendix for exact locations of all buildings in the project). We wish to connect the Lyon Elementary School, Jonestown Elementary School, Friars Point Elementary School, Sherard Elementary School, and the Coahoma County School District Bus Barn to the Coahoma County School District Central Office in the most economical way possible.

Terms used throughout this RFP:

CCSD – The Coahoma County School District
USAC – Universal Service Administrative Company
SPAC - Service Provider Annual Certification
SPIN – Service Provider Identification Number

This RFP package consists of the following sections:

- I. General Conditions
- II. Detailed Specifications
- III. District Responsibilities
- IV. The Service Provider's responsibilities
- V. Proposal Forms and Worksheets
- VI. Network Locations and Diagram

Send proposals and supporting documentation to:

Anthony Dixon, Director of Technology
1555 Lee Drive
Clarksdale, MS 38614

Sealed proposals must be clearly marked “2017 – 2022 WAN SERVICES”

Do Not Fax or Email Proposals.

Proposals will be received by CCSD at the address shown above until 10:30 AM CDT, January 20, 2017. Proposals must be mailed or hand delivered in a SEALED ENVELOPE OR BOX. They must be received before the deadline.

Schedule of Events:

Event	Date(s)	
Release of RFP to Service Providers	12-14-2016	
Start Mandatory Site Visits	01-03-2017	
End Mandatory Site Visits	01-17-2017	
Deadline for Submission of Proposals	01-20-2017	10:30 AM
Opening of Proposals (CCSD District Office)	01-20-2017	11:00 AM

Inquiries

All correspondence and inquires regarding this RFP must be done via Email to:

adixon@coahoma.k12.ms.us

If a Service Provider does not receive a response within 48 hours, it is the responsibility of the Service Provider to call Anthony Dixon at 662-624-5448 and confirm that the email message was received.

Basis of Award:

1. E-rate approval by USAC
2. Provider must have current USAC SPAC.
3. References of at least two installations of similar application size and complexity and two or more references of outside/wide area cable and wireless installation relating to fiber or other High-bandwidth capable media.
4. Must be able to secure necessary Highway permits from the Mississippi Department of Transportation.

5. Helpdesk and Network Management System. (24x7x365)
6. Providers wishing to respond to this RFP MUST complete a MANDATORY site visit walkthrough. Site visits may be scheduled with Anthony Dixon by sending an email to adixon@coahoma.k12.ms.us. Site visits may be schedule from 1/3/2017 to 1/17/2017.

I. General Conditions

The following are the General Conditions for the work to be performed as outlined in the Detailed Specifications.

1. Location of Sites

The location of the work is on property owned by the CCSD and through negotiated services on right-of-ways.

2. Scope of Work

It is understood that, except as otherwise specifically stated in this RFP, The Service Provider shall provide and pay for all materials, labor, tools, equipment, transportation, temporary construction of every nature and all other services and facilities of every nature whatsoever, necessary to execute, complete and deliver the work within the specified time. Licenses necessary for the execution of the work shall be secured and paid for by The Service Provider. This would include all pole rights and other right-of-ways needed for fiber services obtained through local utilities.

Any work necessary to be performed after regular working hours, on weekends or legal holidays, shall be performed without additional expense to CCSD, unless the weekend or holiday work due to a delay caused by CCSD.

The Service Provider will be fully responsible for securing all required right-of-ways, construction permits and cross connects required to complete this project.

3. Protection in General

The Service Provider shall protect all buildings, furniture, equipment, personal items, trees, shrubs, lawns and all landscaping on school property from damage. Any damaged property shall be repaired or replaced at the Service Provider's expense. Labor shall include all restoration (leveling, sod replacement) of grounds broken up during the installation of this network.

4. Change in Contract

CCSD will not be responsible for any change in the work involving extra costs unless approval in writing is furnished by the Director of Technology before such work is begun.

5. Existing Conditions

The Service Provider, in submission of this proposal, will have visited the premises and will be assumed to have taken into consideration all conditions, which might affect this work. The location of the demark shall be in the MDF closet or another location specified by the CCSD technical personnel. No consideration will be given to any claims based on a lack of knowledge of existing conditions. To setup a site visit, contact Anthony Dixon at:

adixon@coahoma.k12.ms.us

If a Service Provider does not receive a response within 48 hours, it is the responsibility of the Service Provider to call Anthony Dixon at 662-624-5448 and confirm that the email message was received.

6. Insurance

Within ten (10) days after notification of award, The Service Provider shall furnish to CCSD a Certificate of Insurance showing compliance within the following limitations:

- a) The Service Provider agrees to comply with the provisions of Worker's Compensation Laws of the State of Mississippi.
- b) It shall be stated on every policy or Certificate of Insurance, as the case may be, that "The insurance company agrees that the policy shall not be canceled, changed, or allowed to lapse until ten (10) days after CCSD has received written notice as evidenced by the return receipt of registered mail, and it is agreed further that as to lapsing, such notice will not be valid if mailed more than fifteen (15) days prior to the expiration date shown on the policy."
- c) The Service Provider shall maintain other insurance (with the limits shown below) that shall protect The Service Provider and CCSD from any claim for property damage or personal injury, including death, which may arise out of operations under this contract, and the Service Provider shall furnish CCSD with certificates and policies of such insurance as follows.

Below is a list of the insurance coverage that must be procured by The Service Provider at his own expense. The Service Provider agrees to follow instructions indicated in each case:

CCSD Protective Liability Insurance:

- Personal injury, including death, limits of \$1,000,000.00 for each person and \$1,000,000.00 for each accident.

Service Provider's Public Liability Insurance:

- Personal injury, including death, limits of \$1,000,000.00 for each person and \$1,000,000.00 for each accident.
- Property Damage limits of \$100,000.00 for each accident and \$500,000.00 for the aggregate.

7. Workmanship

All work shall be performed in a professional manner. Personnel from CCSD may observe the work procedures and workmanship of the Service Provider, but such observation will not relieve the Service Provider from any responsibility of performance or constitute acceptance of the work performed.

8. Financing

The Service Provider will provide a binding contract to CCSD for submission to the Schools and Libraries Division. After notification of award from the Schools and Libraries Division, The Service Provider will receive a Purchase Order for the products and services for which The Service Provider will be responsible as a result of this RFP. This Purchase Order will show the amount that is the responsibility of the local school system. The issuance of any purchase order will be contingent upon approval by USAC. Complete payment to the Service Provider will be subject to the rules of the Schools and Libraries Division (SLD). After notification by the Schools and Libraries Division (USAC Fund Administrator) of the acceptance of the Contract, the contingency will be removed and the Purchase Order will be submitted to the Service Provider in accordance with the rules and regulations of the SLD.

9. Lease

Contractual terms of the lease must be provided with The Service Provider's Bid. The term "lease" is used to refer to contractual arrangements whereby the ownership of the property remains with the service provider, as stipulated in the SLD Fact Sheet on Internet Services Connectivity, 2/24/98, page 1. The SLD has stated that it will not commit to discounts on a contract that is titled or described as a lease when in effect the terms of the agreement constitute a purchase. For example, a lease, which includes up front payment of capital costs, will not be eligible for discounts.

10. Application for Payment

All applications (invoices) for payment shall be submitted to CCSD according to the USAC Regulations. The Service Provider must submit a Service Provider Invoice for processing of the discounted portion of the bill.

11. Addenda

Any addenda issued will be posted on the Coahoma County School District Web Site at http://www.coahoma.k12.ms.us/public_notices/Erate_FY2017.

Service providers may regularly visit the site for updates.

If any questions arise within the RFP documents, the Service Provider must submit a written request for interpretation via email to adixon@coahoma.k12.ms.us. All responses will be posted

to the CCSD web site within 24 hours. CCSD will not be responsible for any other explanation or interpretations. CCSD reserves the right to reject any or all proposals and wave technicalities and informalities.

12. Proposal Submittal

In order to be eligible for submission of a quote, the Service Provider must complete a site visit to all locations in the proposal. Any submissions submitted by a company that has not completed a site visit will be returned unopened.

Required documentation specified in this document must be sent in a sealed envelope or box clearly marked with the words “2017 – 2022 WAN SERVICES” to the address noted on page 4 of this document. All proposals will be opened at 11:00 AM CST on January 20, 2017, at CCSD Central Office.

Due to the nature and diversity of the proposals, it may require a significant amount of time to determine which proposal provides the best option for CCSD. The possibility is that the best option will involve district purchased equipment that may or may not be E-Rate eligible or may or may not be part of this proposal could significantly delay the evaluation process. The evaluation process will not be complete until CCSD has determined the best proposal based on all factors.

13. Withdrawal of Proposal

A proposal cannot be withdrawn after it is filed, unless the Service Provider makes a request in writing to CCSD prior to the time set for the opening of submitted proposals. CCSD will accept no quotes after the deadline for submission of proposals.

14. The Service Provider’s Qualifications

The Service Provider must provide proof of registration with the (SLD) for reimbursement under E-Rate guidelines for Category 1 Services. If The Service Provider fails to file the appropriate forms with the SLD or fails to receive an SLD Service Provider Number, CCSD is not responsible for the discounted portion of The Service Provider’s bill. The Service Provider must generate an invoice for the USF portion of the bill in accordance with SLD regulations. The Service Provider is responsible for supplying SLD SPIN with bid.

The Service Provider must hold a General Contractors License in the State of Mississippi. A legible copy of the license must be attached and noted.

It is preferred that the Service Provider has been in business for at least 5 years. A legible copy of incorporation papers must be attached and noted. Service Providers must give examples of experience with installation of similar projects that have equal broadband connectivity. Service Provider must give examples and contact information for at least three such installations.

15. Stored Materials

Any materials stored on job site shall be the Service Provider's responsibility.

16. Specifications

Complete specification details for all products being proposed must be provided as part of the RFP response package (proposal).

17. Time of Completion

Work must be completed and operational by July 1, 2017, presuming the Service Provider is selected, contract signed and E-Rate forms are submitted by the district in a timely manner.

18. Accident Prevention

Precautions shall be exercised at all times for the protection of persons (including employees and students) and property and hazardous conditions shall be guarded against or eliminated. CCSD or the building principal will determine what constitutes a hazardous condition on any campus and the Service Provider will be responsible for rectifying the issue to the satisfaction of CCSD.

19. Contract Form

Upon Contract award and a binding contract signed, the standard written Purchase Order form will be issued to the successful Service Provider. Issuance of the Purchase Order will be contingent upon USAC acceptance and funding of the project.

20. Indemnification

The Service Provider agrees to hold CCSD harmless and to indemnify CCSD for every expense, liability or payment arising out of or through injury (including death) to any person or persons or damage to property (regardless of whom the owner may be of the property) of any place in which work is located arising out of or suffered through any act or omission of The Service Provider or Subcontractor.

21. The Service Providers' Representative

CCSD reserves the right, with sole discretion, to refuse to allow any representative of The Service Provider to service the contract in any manner. In this event, The Service Provider shall furnish another representative that is acceptable to CCSD. Examples of reasons for refusing to allow a Service Provider representative to service the contract include, but are not limited to:

- Use of profanity or abusive language around any school personnel or students.
- Unclean or unkempt appearance.
- Intoxication or obvious drug use.

- Threatening behavior towards any school personnel or students.

Should the Service Provider use subcontractors for portions of the work, CCSD reserves the right to reject any subcontractor without explanations or recourse by The Service Provider or subcontractor.

22. The Coahoma County School District Regulations

The Service Provider and his representatives shall follow all applicable school district regulations while on CCSD property, including the no smoking, no weapons, and drug free policies. No work shall interfere with school activities or environment unless the Principal or person in charge gives permission. All Service Provider personnel shall be easily identified by the use of identification badges and uniforms or shirts with The Service Provider's logo clearly visible.

23. Governing Law

All RFPs and related documents submitted to CCSD by the Service Provider are governed under the laws of the State of Mississippi.

24. Comprehensive List of References

All references should include: a contact person, dates of work, mailing address and telephone numbers.

References must include three (3) or more references of installations of similar size and complexity within the USA.

25. The Coahoma County School District reserves the right to

- a. Give full and proper consideration to the service, reputation, product knowledge, and experience of all companies presenting proposals, and to disqualify any such Service Provider it deems unqualified to provide the services requested.
- b. Reject any and all proposals if deemed necessary.
- c. Accept any alternative proposal believed to be in the best interest of the district.
- d. Waive any formality in the quote submission.
- e. Cancel any awarded bid if the service proves unsatisfactory.

26. Proposals

Proposals are to include the furnishing of all materials, equipment, maintenance, shipping costs, delivery, installation, drawings and the provision of all labor and services necessary or proper for the completion of the work as may be otherwise expressly provided in the contract documents. CCSD will not be liable for any costs beyond those proposed herein. Please be advised that public schools are specifically exempted from the payment of Mississippi Sales Tax. In case of

discrepancy in computed proposal prices, the unit price shall govern and the total price shall be revised accordingly.

27. Variation in Quantities and Configuration

CCSD reserves the right to modify quantity and configuration requirements. The Service Provider agrees to sell CCSD the revised quantity of items at the unit price stated in the proposal regardless of quantity changes.

28. Terms of Payment

The start of services for this project may not begin prior to July 1, 2017. CCSD will issue an SLD Form 486 on the day services begin. For the duration of the contract, payments will be made on the first Friday after the first meeting of the Coahoma County School District Board after the submission of invoices from the Service Provider.

29. Turnkey Solution

All proposals are to provide a turnkey solution for installation of circuits for connecting the buildings of the district to the district's Internet connection. CCSD agrees to certify acceptance by location to establish an incremental performance baseline. However, the final system installation shall provide the capabilities specified in Section II, Detailed Specifications.

30. Term of Contract and E-Rate Subsidies

Payment for CCSD's networking circuits is dependent on E-Rate subsidies. The district will file for the E-Rate subsidies throughout the term of the contract. In the event that the district E-Rate subsidies were to cease, the district will notify the service provider as to the date of the cessation and CCSD will be liable only for payment for services until the time of termination. If E-Rate subsidies stop, the district will not be bound by the remainder of the contract.

II. Detailed Specifications

The specifications provided in this section are intended to convey the characteristics of a system to provide fiber optic circuits for distribution of voice, video, and data to all locations of CCSD and to Internet service at the CCSD's Internet POP.

WAN Circuits both 1 gig and 10 Gig

1. Bandwidth will be as specified in the Bid Worksheets beginning on page 20 of this document. Specified bandwidth speeds must be both incoming and outgoing. Any Service Provider may choose not to complete any section of the worksheet. Section numbers are noted in the upper left cell of each section. However, each section a Service Provider chooses to bid on must be completed fully. Any resulting contracts from this proposal must allow for the district to upgrade to a higher speed circuit at the quoted price within the term of the contract.
2. All circuits proposed **MUST BE FIXED** not “burstable” circuits. Circuits that are “burstable” to the specified bandwidth are not acceptable and will not be considered. They may be burstable above the specified bandwidth but they must be continuous to the bandwidth specified.
3. The service provider may provide a copper RJ45 (1 gig or less) or SC fiber (SM or MM) connection to which the district will connect to the district core switch.
4. The service provider will provide to the District Technology Director, at least daily, a document showing circuit utilization for the previous 24 hours for EACH of the 6 circuits of the WAN. The time of day the document(s) will be delivered is left up to the service provider.
5. Service Provider will manage equipment either remotely through the network or through a modem connection. CCSD will require a 4 hour or less response time for repair or service of these devices. After 4 hours without service due to a faulty device, the district will reserve the right to prorate payment for the month to include services not delivered due to insufficient response by the Service Provider.

III. The Coahoma County School District Responsibilities

1. Access for Installation

CCSD will, during the progress of the installation, allow the Service Provider and its employees access to the premises and facilities at all reasonable hours or at such hours as CCSD representative and the Service Provider agree upon.

CCSD will provide access to existing conduit or the placement of new conduit if necessary to all

work locations, floors, buildings, etc., to support the media installation and provide Service Provider access to these adjacent areas where and when required.

2. Heating/Cooling

Provide heat or cooling when required and general illumination in rooms where work is to be performed by The Service Provider.

3. Inspections

Promptly make inspections when notified by the Service Provider that the equipment or any part thereof, is ready for acceptance.

4. Electrical

CCSD will provide all electrical needs within the district buildings.

5. Delay in Work

It is understood that the Service Provider will not be held accountable for any delays caused by CCSD.

IV. THE SERVICE PROVIDER'S RESPONSIBILITIES

1. Provision

The Service Provider must provide all supervision, tools, equipment, hardware and wiring materials as specified; transportation, erection, construction, unloading, inspecting, and keeping inventory as specified in attached contract documents. Whenever in the Contract the terms "provide, furnish, supply, install, etc.", can be interpreted as requiring the Service Provider both to furnish and/or install materials, unless specific provisioning/installation of the materials by CCSD is denoted.

2. Firewalls

Provide for the installation of all conduits and sleeves through firewalls and application of fire-stopping materials as required to meet codes.

3. Ceiling Tiles

Provide for the removal and reinstallation of all ceiling tiles as needed. Any broken ceiling tiles will be replaced with equal or better quality of the damaged ceiling tiles.

4. Identification

The Service Provider will identify to the district any work necessitating cutting into or through any part of the building structure such as girders, beams, concrete, tile floors or partition ceilings.

5. Permits

The Service Provider shall obtain all necessary county, municipal, and/or state work/building permits. This includes any permits that may be needed to gain the right of way for outside fiber pulls.

6. Damage

The Service Provider will be responsible for repairs of damage to the building, roads, equipment, existing cable, or property. The Service Provider will promptly report to a representative of CCSD any such damage to the building, roads, equipment, existing cable, or property that may occur while performing work in the facilities.

7. Installation

Install the wire, cable, and/or associated hardware in accordance with the manufacturer's specifications. All cabling and equipment shall be sufficiently labeled such that the equipment designation or purpose, interconnections and cabling endpoints can be easily determined. All labeling shall correspond with the drawings provided in Item 15 below.

8. Test and Inspections

Conduct tests and inspections in the presence of a CCSD technical representative after installation has been completed in order that CCSD may be assured that the requirements for the installation are met.

9. Completion Notification

Promptly notify CCSD designated contact of completion of this proposed project.

10. Defects

The Service Provider will promptly correct all defects for which the Service Provider is responsible.

11. The Coahoma County School District Contact

The Service Provider must coordinate all work with the Coahoma County School District designated contact.

12. Cleanup

Upon completion of the work each day, the Service Provider must remove all tools, equipment, rubbish and debris from the premises and must leave the premises clean and neat and in the same condition as it was found.

13. Subcontractors

The Service Providers may use subcontractors to perform work. However, all responsibilities rest with the Service Provider.

14. Warranty

This system is to be provided as an E-rate funded Telecommunication service and requires the Service Provider to provide complete maintenance and warranty the system in full.

15. Drawings:

The Service Provider shall furnish, with the proposal, a complete set of drawings showing the design of the infrastructure and the interconnection of all equipment installed. The drawings will also include the location of existing electronic equipment utilized in the new installation. The drawings should indicate if the fiber is run above or below ground.

16. Codes, Standards, and Ordinances

All work shall conform to the latest edition of the National Electrical Code, the Building Code, and all local codes and ordinances, as applicable. ANSI/TIA/EIA-568-A and ANSI/EIA/TIA-569 shall be adhered to during all installation activities. Methodologies outlined in the latest edition of the *BICSI Telecommunications Distribution Methods Manual* shall also be used during all installation activities. Should conflicts exist with the foregoing, the authority having jurisdiction for enforcement will have responsibility for making interpretation

17. Safety

The Service Provider shall take the necessary precautions and bear the sole responsibility for the safety of the methods employed in performing the work. The Service Provider shall at all times comply with the regulations set forth by federal, state, and local laws; rules; and regulations concerning "OSHA", and all applicable state labor laws, regulations, and standards. The Service Provider shall indemnify and hold harmless CCSD from and against all liabilities, suits, damages, costs, and expenses (including attorney's fees and court costs) that may be imposed on CCSD because of The Service Provider, subcontractor, or supplier's failure to comply with the regulations stated herein.

18. Patents and Royalties

The Service Provider, without exception, shall indemnify and hold harmless CCSD and its employees from any liability of any nature or kind, including costs and expenses for or on account of any trademarked, copyrighted, patented, or non-patented invention, process, or article manufactured or used in the performance of the Contract, including its use by CCSD. If The Service Provider or subcontractor uses any design, device, or material covered by letters, patent, trademark, or copyright, it is mutually understood and agreed without exception that the proposal prices shall include all royalties or cost arising from the use of such design, device, or materials in any way involved in the work.

19. USAC Certifications

The Service Provider must be an approved USAC service provider with a current SPIN and SPAC. It will be the responsibility of the Service Provider to maintain all USAC certifications throughout the term of the contract.

20. Indemnification

The Service Provider shall indemnify and hold harmless CCSD, its agents and employees from or on account of any injuries or damages, received or sustained by any person or persons during or on account of any operation connected with this Contract; or by consequence or any negligence (excluding negligence by CCSD, its agents, or employees) in connection with the same; or by use of any improper material or by or on account of any act or omission of said Service Provider or its subcontractors, agents, servants, or employees. The Service Provider further agrees to indemnify and hold harmless CCSD, its agents or employees, against claims or liability arising from or based upon the violation of any federal, state, county, city, or other applicable laws, bylaws, ordinances, or regulations by The Service Provider, its agents, associates, or employees.

The indemnification provided above shall obligate The Service Provider to defend at its own expense or to provide for such defense, at CCSD's option, of any and all claims of liability and all suits and actions of every name and description that may be brought against CCSD which may result from the operations and activities under this Contract whether the installation operations be performed by The Service Provider, subcontractor, or by anyone directly or indirectly employed by either.

The award of this Contract to The Service Provider shall obligate The Service Provider to comply with the foregoing indemnity provision; however, the collateral obligation of insuring this indemnity must be complied with as set forth.

IV. Proposal Forms and Worksheets

Proposal Submission Form

Company Name of Service Provider _____

Corporate Headquarters Address _____

City _____ State _____ Zip _____

Service Provider Contact Name _____

Service Provider Contact Phone Number _____

Service Provider Contact Email Address _____

E-Rate Service Provider Name _____

E-Rate Service Provider Identification Number (SPIN) _____

Address of Mississippi Office _____

City _____ State _____ Zip _____

24 Hour Toll Free Help Desk Phone Number _____

**FOR THE FOLLOWING CONTRACT WORKSHEETS, SERVICE PROVIDERS
MAY COMPLETE ANY OR ALL OF THE VARIOUS OPTIONS.**

**All blanks must be filled in on the worksheets you choose to complete
All Submissions must contain two copies of the worksheet and one copy of the supporting
documentation**

5 YEAR CONTRACT WORKSHEET

SECTION 1 School Site	Bandwidth Required	E-Rate Eligible One Time Cost	E-Rate Ineligible one time Cost	E-Rate Eligible Monthly Cost	E-Rate Ineligible Monthly Cost
CCSD Central Office	1 Gbps				
Lyon Elem School	1 Gbps				
Jonestown Elem School	1 Gbps				
Friars Point Elem School	1 Gbps				
Sherard Elem School	1 Gbps				
CCSD Bus Barn	1 Gbps				
TOTAL					

SECTION 2 School Site	Bandwidth Required	E-Rate Eligible One Time Cost	E-Rate Ineligible one time Cost	E-Rate Eligible Monthly Cost	E-Rate Ineligible Monthly Cost
CCSD Central Office	10 Gbps				
Lyon Elem School	10 Gbps				
Jonestown Elem School	10 Gbps				
Friars Point Elem School	10 Gbps				
Sherard Elem School	10 Gbps				
CCSD Bus Barn	10 Gbps				
TOTAL					

The following must be completed by all bidders

Submitted by _____

Company Name _____

E-Rate SPIN _____

Contact Person for Questions About This Bid

Name

Phone number _____

Email Address _____

Signature _____

To be submitted with the worksheets above

- Copy of Mississippi Contractors License
- Description of Help Desk Procedures
- Description of Service Response Procedures
- Service Providers Disaster Recovery Plan
- Description or list of service locations that will provide service and support for the district installation and the number of technicians available for that support.
- 3 References for similar installations as described in the specifications.
- Full Description of the Network Service to be provided (to include bandwidth, network performance specifications and all necessary installation and equipment) for the connections for buildings (Lyon Elementary School, Jonestown Elementary School, Friars Point Elementary School, Sherard Elementary School, the Coahoma County School District Bus Barn, and the Coahoma County School District Central Office).
- Diagram of proposed network including electronic components to which the fiber will connect noting if the proposed runs will be underground or above ground. (note: Preference will be given to underground installations.)
- Complete description of the Service Provider's NOC, including times of operation.

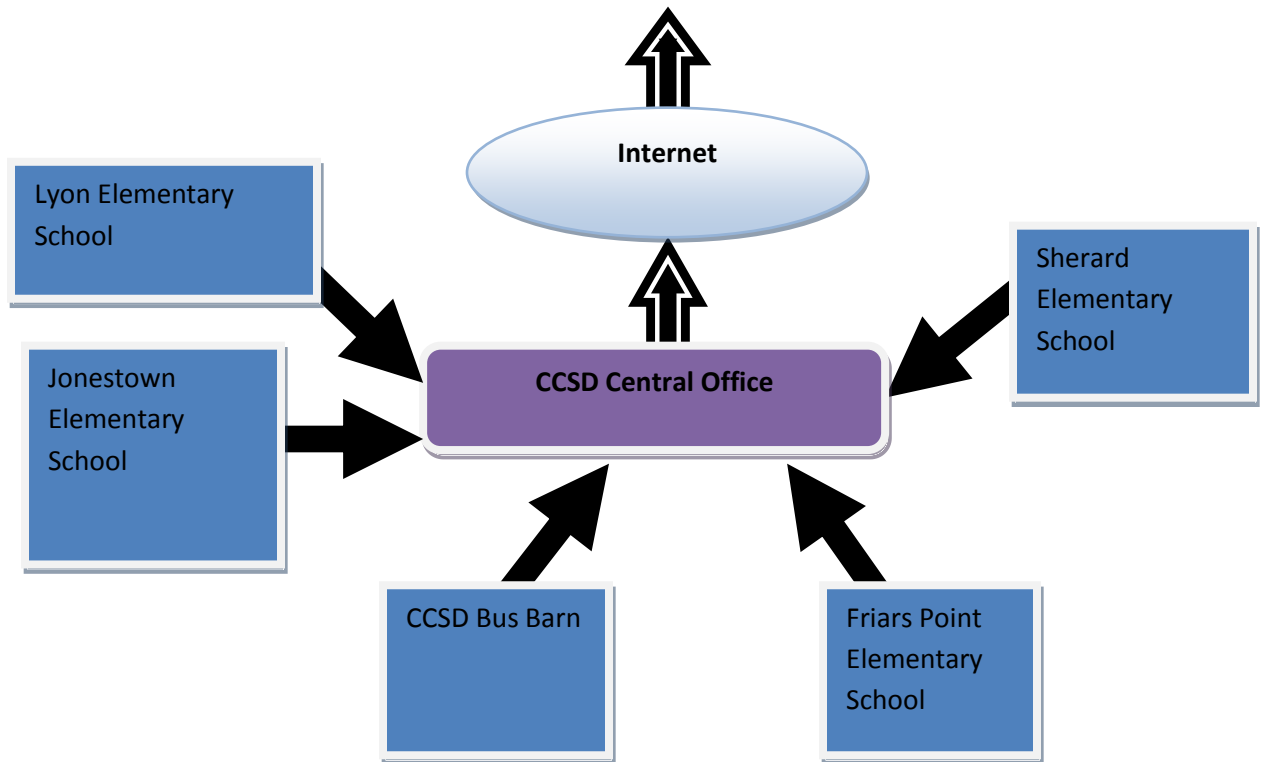
Inquiries – For any question about this RFP, please email adixon@coahoma.k12.ms.us. All questions and all answers will be posted on the CCSD Website at http://www.coahoma.k12.ms.us/public_notices/Erate_FY2017.

VI. Network Locations and Diagram

District Site Locations for Circuits *Coahoma County School District*

CCSD Central Office	1555 Lee Drive	Clarksdale	MS	38614
Lyon Elementary School	2020 Roberson Road	Lyon	MS	38645
Jonestown Elementary School	330 Matagorda Road	Jonestown	MS	38639
Friars Point Elementary School	350 South Street	Friars Point	MS	38631
Sherard Elementary School	3105 Bobo/Sherard Road	Clarksdale	MS	38614
CCSD Bus Barn	170 Ritch Street	Clarksdale	MS	38614

PROPOSED NETWORK DIAGRAM



References

Name of Client / Company	
Contact Name	
Contact Phone Number	
Contact Email Address	
Description of project	

Name of Client / Company	
Contact Name	
Contact Phone Number	
Contact Email Address	
Description of project	

Name of Client / Company	
Contact Name	
Contact Phone Number	
Contact Email Address	
Description of project	

SITE VISIT FORM

DATE _____

SERVICE PROVIDER NAME _____

CONTACT INFORMATION FOR CHANGES / UPDATES / CLARIFICATIONS

Name _____

Address _____

City _____ State ____ Zip _____

Phone Number _____

Email Address _____

Check preferred method of contact: Email Phone

